

**MINUTES  
SELECTMEN'S MEETING  
Monday, December 04, 2023**

**SELECTMEN PRESENT:** Janet Wall (JW), Mark Avery (MA), Tim Burt (TB)  
**OTHERS:** Eric Fiegenbaum (EF), Deb Ahlstrom (DA)

**CORRESPONDANCE**

- none

**MINUTES:** MA moved and TB seconded a motion to approve the minutes of 11/6, 11/10 and 11/17/2023 as corrected. Motion passed.

**SIGN:** JW signed the previously accepted contract for repairs to town hall from a car accident.

**GUEST:** Members of the Cemetery Committee were not available to discuss their budget and the cemetery in general. The cemetery committee will be offered a new date. *There was a short discussion on illuminating the flag at night.*

**NEW BUSINESS**

- none

**OLD BUSINESS**

- There was a short discussion concerning the upcoming special election.
- MA lead a discussion regarding public works. He provided a handout to illustrate what decisions might be necessary and implementation impacts. Some decisions can be incremental toward a general direction. The basic recommendation from the Public Works Exploratory Committee was for the town to develop a public works department. To the question as to whether the Selectmen adopt the recommendation, he enumerated three possible answers including no, yes, or yes with modifications. Replacement of the road agent, who is retiring, funding mechanisms, site selections and engineering, and long term needs were discussed. Within the yes with modifications path, a salt shed, an RFP for a plowing contractor, implementation committee, engineering study and expandability were topics. Perhaps Jay Moriarty could help with a job description, but a decision on where the town is headed will inform the duties of the new road agent.

MA leaned toward yes with modifications trying to leave as much flexibility as possible. JW liked maintaining flexibility, has concerns about the location and leans toward yes with modifications. TB also leaned toward yes with modifications and suggested a implementation committee. TB emphasized the need to work on finding a road agent. He noted the importance of time.

Within some of the decision needs, there was general consensus to assume a salt shed and shop with room for expansion should be evaluated. The budget planning should reflect the need for a road agent, engineering study, salt shed, and possibly a consultant working with an implantation committee. The capital reserve can be a source of funds. Some of the tasks could be started in parallel. Developing a road agent description was a priority. An implementation committee may benefit from a consultant. MA offered to start working on a job description in consultation with Jay. MA and EF could also work on an RFP for a snow removal contractor. There was agreement to work on an implementation committee.

MA explained the difference between a road agent and an expert road agent which would

allow more flexibility. It may require a warrant article. Starting an implementation committee was held at present, but MA will work on developing a general announcement.

- At the suggestion of a resident, EF has sent our letter of inquiry about snow removal to Sherwood Landscaping.
- On the letter from the Board to the school district about an enhancement to Mutualink, JW reported that she had not yet connected with the Police Chief.

#### BOARD UPDATES

- TB reported that the Planning Board will look at potential ordinance language for tourist homes.

#### OTHER:

- EF reported that NH DES's site survey of the library's water system pointed out a small deficiency in the distance of the well with respect to the building and parking lot. It is not a health concern.
- EF reported that he had a conversation with a Lee ~~resident~~ *business* who has an interest in cleaning town buildings. He currently cleans for the towns of Durham and Lee. He will supply a quote.
- TB nudged EF to accomplish the posting of the Selectmen's minutes.

Meeting ended at 9:20pm.

Submitted by: *Eric Fiegenbaum*

Approved: *3-15-2024*

*On approved minutes, proof changes are noted through italics for additions and strikethroughs for deletions.*